

Meeting: PEWSEY AREA BOARD

Place: Burbage Village Hall, Eastcourt Road, Burbage, Wiltshire SN8 3AJ

Date: Monday 14 January 2013

Time: 7.00 pm

COMMUNITY AREA GRANT – APPLICATION FORMS

Relating to item 13 on the agenda for the above meeting

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Reference no
Log no
For office use

Section 4



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application [\(See Section 3 for contact details\)](#)

1. Your organisation or group			
Name of organisation	Easton Royal Orchard and Woodland Project		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	<input checked="" type="checkbox"/> Not for profit organisation X <input type="checkbox"/> Parish/town council Other, please specify		
2. Your project			
Project Title/Name	Easton Royal Orchard and Woodland Project		

<p>What is your project about and what does it aim to achieve?</p> <p><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i></p>	<p>Creating woodland and mixed orchard areas to produce fruit, nuts, berries and seeds for harvest, use and wildlife; education and training in orchard and woodland care; horticultural skills and techniques for tree form, flowers and fruit production; knowledge of seasonal plant & fruit development; pollination; focus for community cohesion for adults, youth and school children through shared learning and creative activity; join the wider WWT Network of cross county orchards; source of material for propagation; increase bio diversity, reduce carbon; stimulate interest of the youth in leisure activity/career.</p>
<p>In which community area does your project take place? (Please give name – see section 3)</p>	<p>Pewsey</p>
<p>I/we have discussed our project with the town/parish council?</p>	<p>Yes X Date 11 September 2012 No</p>
<p>I/we have discussed our project with our Wiltshire councillor?</p>	<p>Yes X Date 1 May 2012 No</p>

<p>Where will your project take place?</p>	<p>Easton Royal Recreation Ground</p>
<p>When will your project take place?</p>	<p>Spring 2013 – 14 FY First phase</p>
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i></p>	<p>Canvassed village opinion, Parish Meeting strong support Draw together all age ranges for long term common activity to enhance knowledge of natural and cultivated environment, horticultural skills and techniques and production and use of flower, fruit, nuts, berries, seeds; enhance backdrop all focus for village events, celebrations e.g. traditional wassail, Fetes, Weddings etc. provide material for regular church decoration, harvest, school craft use, social interaction between all ages pursuing outdoor activities, contact with wider community as learning example, demonstration project, practice ground, closer association with the Wildlife Trust sustainability programme and network of community orchards.</p>
<p>How many people will benefit from your project?</p>	<p>300 people, and more over time, school pupils and families, wider community</p>
<p>How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.</p>	<p>Pewsey Community Area Plan pages 25 -35 Education involvement Working with young people to enable them to care for the environment. Involving the Youth Council and school in planning, planting and care, natural wild life, conservation, support for crafts, leisure, diversionary activity for the young. Access to the facility for the area's clusters schools.</p>

Any other information about your project. (Limited to a 1000 characters)
 Will also contribute to nature study, food sources for eg. Purging Buckthorn for Brimstone butterfly, nectar for insects, bees, berries nuts seed for birds, mammals, sitting space for close observation, contribution to carbon reduction through planting 100 trees and shrubs, wildflowers, bulbs, scope for dedication of trees, hence community ownership of the place, particularly for the young, with the chance of learning through scrumping. Consulted Joan Morgan chair of RHS Fruit Committee and Brogdale National Fruit Trails and John Bell's wildflower charity in Swindon. Any child at the school in the next 40 years (or any adult) will have the chance of acquiring skills and knowledge and enjoying the sight and taste of the produce. Has full support of the school as educational resource. Member of the Youth Council Committee is on the planning group. A set of laminated information sheets will be produced to show time of blossoming, picking, season of use, flavour, dedication or sponsorship.

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes	No

3. Management

How many people are involved in the management of your group/organisation?
 Of these, how many are:

Over 50 years	Male 2	Female 2
25 – 50 years	Male	Female 1
Under 25 years	Male 1	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 By fund raising and voluntary help for planting and maintenance and Sponsorship from local companies

<p>How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?</p> <p>Response of village, views and participation. Consultation after establishment on how it should be used, developed, maintenance and cultivation teams. At least annual formal meetings. Perhaps in the future a club could be established, with meetings to discuss development, teach techniques and plant knowledge especially for the young/school pupils.</p>			
<p>Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?</p>	<p>Yes</p>	<p>Date contacted CIB</p>	<p>No X</p>
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?</p> <p><i>Please list with amount applied for and whether you have been successful</i></p>	<p>Name of Funder</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Contacted Parish Council & local Jubilee fund, considering but no current allocation made.</p> <p>Have recently approached local companies for sponsorship, no results.</p>		
<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes</p>	<p>No X</p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes</p>	<p>No X</p>	

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month:	Year:	
A - Total income:	£		
B - Minus total expenditure:	£		
Surplus/deficit for year: (A minus B)	£		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Trees, shrubs from Deacon's Nursery www.deaconsnurseryfruits.co.uk Wildflowers, bulbs seeds from J Parker's wholesale www.dutchbulbs.co.uk	£ 2500.00	Own fundraising/reserves aim for 2013	£400.00 £500.00
Tools, equipment & health & safety equipment from TH Whites Marlborough	£ 300.00		£
Plant support & protection Deacons & TH Whites	£ 200.00	Parish/town council see box 2/4	£
	£		£
	£	Trusts/foundations to be contacted (Woodland Trust)	£
	£		£
	£	In kind voluntary help,	£
	£		£
	£		
	£	Other Donations of trees	£ 600.00
	£		£
Total Project Expenditure	£3000.00	Total Project Income	£ 1500.00
Total project income B		£ 1500.00	
Total project expenditure A		£ 3000.00	

Project shortfall A – B	£ 1500.00
Grant sought from Wiltshire Council Area Board	£ 1500.00
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/11/12

Position in organisation: Chairperson

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

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Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Home-Start Kennet		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify Registered Charity 1106736		

2. Your project

Project Title/Name	Raising our Profile in Pewsey - informing Pewsey residents about our work		
Please briefly tell us about the project /activity you want to organise and why	Home-Start Kennet provides trained volunteers who offer one-to-one support at home for families with young children, visiting weekly for six months or more. We offer friendship and practical assistance to families in difficulties through isolation, health problems, poverty, and life crises such as bereavement, multiple births, along with the demands of parenting young children.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Having just relocated to a more central office in Pewsey, we wish to raise our profile in the immediate area by promoting our service in public buildings, doctors' surgeries, and at local events and meetings		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	We provide a service in the Marlborough, Devizes, Tidworth and Pewsey areas		
Where will your project take place?	In Pewsey and surrounding villages		
When will your project take place?	From January 2013		

How will your project benefit your local community? <i>Important: This section is limited to 300 characters only (inclusive of spaces).</i>	Local families will learn about and access our service. The support they receive will reduce isolation; encourage use of other community resources; give their children a better chance in life. Volunteers will be drawn from the local community to participate in this valuable work
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How many people will benefit from your project?	300 in total
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Any other information about your project.
We need to publicise our service to families, potential volunteers and referrers living and/or working in the Pewsey area.

We are asking for a grant to provide:

250 business cards (quote from Wessex Printers, Pewsey)	£106.80
5 Lanyard photo IDs for staff (Home-Start UK approved supplier)	£22.50
40 lapel badges for volunteers (enhancing overall safeguarding for vulnerable families as all callers have identification)	£52.00
Roller for pull-up display stand (quote from Wessex Printers, Pewsey)	£66.00
200 of each of 3 Home-Start leaflets (10p each)	£60.00
100 Home-Start posters (15p each)	£15.00
6 display stands for leaflets (6 x £4.50, for surgeries, community café etc)	£27.00
Total	£349.30

3. Funding

What will be the total cost of your project?	£ 349.30
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How much funding are you applying for (maximum £350)?	£ 349.30
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If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received

Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)	
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4. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date: 28/11/2012
Position in organisation: Senior Organiser	

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application

[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Pewsey Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Pewsey Community Defibrillator Appeal		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Pewsey Parish Council agreed to sponsor an appeal at its finance meeting on 24 October to support the placement of at least eight community defibrillators in Pewsey. Each Unit costs £1900 which includes training, servicing and insurance. The provision of these units will help support the community first responders and hopefully save lives within this rural area.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Pewsey		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 24/10/2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	In the village of Pewsey
When will your project take place?	The appeal has already commenced
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Last year a fatality occurred in the Bouverie Hall, coupled with the slow response times of ambulances. A life could have possibly been saved. The provision of these units is on the increase nationally. The community will benefit because the delay in waiting for an ambulance will not be so crucial if somebody has a heart attack
How many people will benefit from your project?	the whole community
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Page 12 - 3.3 - access to medical services Page 14 3.10 - poor service provided by the ambulance service to this rural community area
Any other information about your project. (Limited to a 1000 characters) A PUBLIC APPEAL HAS BEEN LAUNCHED AND SEVERAL DONATIONS FROM MEMBERS OF THE PUBLIC HAVE ALREADY BEEN RECEIVED TOWARDS THE PURCHASE OF MORE UNITS. SO FAR, THREE UNITS ARE CONFIRMED WITH A FURTHER TWO HOPING TO BE FUNDED BY THE LEAGUE OF FRIENDS OF SAVERNAKE HOSPITAL. FUNDING FROM THE AREA BOARD AND PUBLIC DONATIONS WILL GO TOWARDS THE PURCHASE OF THREE FURTHER UNITS. THESE WILL BE SITED AROUND THE VILLAGE AT KEY LOCATIONS, INCLUDING THE CAMPUS NEXT YEAR	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Will seek further donations if more are needed. The company that provides them will ensure that they are maintained properly

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The number of times they are used

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Pewsey Parish Council	£1,900	£1,900
Friends of Savernake Hospital	£3,800	£3,800
Pewsey Running Club	£1,900	£1,900
Pat Beresford Bequest	£1,900	£1,900

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: March 2012	Month: March	Year: 2012
A - Total income:	£98,194	
B - Minus total expenditure:	£81,436	
Surplus/deficit for year: (A minus B)	£16,758	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£15,926	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
8 defibrillator units	£15,200	Own fundraising/reserves		£
	£			£
	£	Parish/town council	C	£1,900
	£			£
	£	Trusts/foundations	C	£1,900
	£			£
	£	In kind		£
	£			£
	£	Other	C	£1,900
	£	Friends of Savernake	P	£1,900
Total Project Expenditure	£15,200	Total Project Income		£9,500
Total project income B		£9,500		
Total project expenditure A		£15,200		
Project shortfall A – B		£5,700		
Grant sought from Wiltshire Council Area Board		£500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/11/2012

Position in organisation: Clerk

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	MANNINGFORD PARISH COUNCIL		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	INSTALLATION OF BENCH FOR VILLAGE RESIDENTS		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	WE ARE LOOKING FOR THE COST OF INSTALLING A BENCH, WHICH HAS BEEN DONATED TO US A SPART OF THE JUBILEE CELEBRATIONS BY A RESIDENT OF THE PARISH. THE SEAT IS TO PROVIDE FOR THE OLDERRESIDENTS A PLACE TO SIT IN COMFORT WHILST WAITING FOR THE WIGGLY BUS TO ARRIVE. AT PRESENT THEY HAVE TO STAND FOR THE TIME THAT IT TAKES FOR THE BUS TO ARRIVE. THIS TIME CAN VARY ACCORDING TO THE TRAFFIC.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	PEWSEY AB		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 6/09/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 6/09/12	No <input type="checkbox"/>

Where will your project take place?	MANNINGFORD BRUCE OUTSIDE THE VILLAGE HALL
When will your project take place?	WE ARE HOPING TO COMPLETE IN THE NEW YE
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	IT WAS RAISED AT THE RECENT PARISH COUNCIL MEETING BY A NUMBER OF RESIDENTS. THIS WILL ENABLE THE ELDER RESIDENTS TO SIT ON SOMETHING COMFORTABLE WHILST THEY WAIT FOR THE BUS TO ARRIVE. IT WILL POSITIONED UNDER THE TREE TO GIVE THE RESIDENTS SHELTER AGAINST THE WEATHER IN THE SUMMER MONTHS
How many people will benefit from your project?	10 TO 20.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	
Any other information about your project. (Limited to a 1000 characters) WE ENVISAGE THAT IT WILL ENAHNCE THE COMMUNITY SPIRIT IF WE CAN GET THEM TO ARRANGE TO MEET AT ONE SPOT. IT WILL HOPEFULLY ALSO GET THEM TO KNOW EACH OTHER BETTER AND IN DUE COURSE ENABLE THEM TO SUPPORT EACH OTHER WHEN IT IS NECESARY	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

WE WILL CONTACT THE RESIDENTS TO SEE IF IT HAS HELPED INDIVIDUALS TO MEET PEOPLE IN SIMILAR SITUATION IN THE VILLAGE

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
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Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: MAR	Year: 2012
A - Total income:	£6,828	
B - Minus total expenditure:	£11,860	
Surplus/deficit for year: (A minus B)	£(5,032)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£3,506	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
INSTALLATION COSTS	£450	Own fundraising/reserves	225	£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£450	Total Project Income		£225
Total project income B		£450		
Total project expenditure A		£225		
Project shortfall A – B		£225		
Grant sought from Wiltshire Council Area Board		£225		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/12/2012

Position in organisation: TREASURER

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Rosie Rovers		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Football Team		

2. Your project

Project Title/Name	Improving Shower Facilities		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Improving shower facilities to ensure football team can continue to play within the Village. Swindon league has asked team and players to relocate due to facilities not matching their standards. Team needs to purchase Thermostat. Idea of team in village was to avoid rural seclusion, encourage youngsters into sport and support community within village. This is only the teams second year and it would be a shame for it to fold before the end of the year. The team is self sustaining in terms of finance now however facilities are an issue which could cause the team to find it difficult to continue.		
In which community area does your project take place? (Please give name – see section 3)	Pewsey Area Board, Burbage		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 16/3/2011	No <input type="checkbox"/>

Where will your project take place?	Burbage Village Hall
When will your project take place?	As soon as possible
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The team has recently received an email from the Swindon Football League due to opposition teams complaining at the showers are not working. The league states that due to the lack of showers the facilities are not fit for purpose and do not meet the leagues standards. After consulting a Plumber we have discovered they require a thermostat for hot running water. Without showers the team will have to relocate away from the Village and likely fold. The shower facilities will benefit this team along with visiting teams. The Village hall is likely to be able to attract other groups to use their facilities with working showers.
How many people will benefit from your project?	22 players a week
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	1.5 Lack of investment in outdoor facilities 5.7 supporting young people 6.7 improving facilities 7.4 giving young people opportunities to be involved p8, p23,p25, p29
Any other information about your project. (Limited to a 1000 characters) This is the teams second season. Local football players had to travel to Swindon, Newbury, Salisbury or Andover to play for a football team on a Sunday. the Village had no team representing within the Swindon team so the team was formed. It allowed 16-19 year olds the opportunity to play football in positive atmosphere and encourage to continue playing football alongside positive. The plan was to increase participation in football within the community and within the rural area, increase community involvement in sport and increase community spectating sports. There are actually 2 sets of showers within the Village Hall however we will be focusing our efforts on making one set of showers available which is the visitors showers. As we feel it is more hospitable and the home team can use them afterwards	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Once the facilities are improved the team will be able to continue by using income raised via signing on fees to cover finances needed on a season to season basis.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The team will no have to relocate outside of the community. The opposition will be able to use working shower facilities before having to travel up to 30 minutes home. Will show Village in more hospitable light. The local players will still be able to be involved and youngsters will find it much easier to be involved in competetive sport within the village.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB 15/3/2011 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
none for showers		

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2012	Month: 06	Year: 2012
A - Total income:	£5007	
B - Minus total expenditure:	£4892	
Surplus/deficit for year: (A minus B)	£115	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
RADA Thermostat	£960	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£960	Total Project Income		£

Total project income B	£0
Total project expenditure A	£960
Project shortfall A – B	£960
Grant sought from Wiltshire Council Area Board	£960
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/11/2012

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Burbage and Easton Royal Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Burbage and Easton Cricket Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Burbage and Easton Cricket Club is a thriving club that continues to grow. The club has Clubmark status and has a large junior coaching programme that provides opportunities for children aged 8 and upwards. We are applying for funding to improve our facilities at the club, this includes a scoreboard and mower. The funding will allow the club to continue to grow and progress, it will also improve the quality of the playing surface at the ground.		
In which community area does your project take place? (Please give name – see section 3)	Burbage		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	February/March 2013	
When will your project take place?	Burbage and Easton Royal Cricket Club	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>We ran a series of consultation events, these included:</p> <p>Focus group - Attended by 65 members of the community, this project was highlighted as the most urgent</p> <p>Drop in - We held an open day at the club, 104 people attended and we used postit notes and questionnaires to help understand the needs of the community.</p> <p>We have also used customer comments books and notice boards.</p> <p>The project will provide improved facilities for the local community, it will also encourage more people to become active and play sport.</p> <p>There is a lack of good quality provision and facilities in the area, this project will help improve the situation. It will also get more juniors playing sport.</p>	
How many people will benefit from your project?	600 plus	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	<p>Yes we meet a number of areas including lack of opportunities for young people, improving sports facilities, diversionary activities for children.</p> <p>Page 24 - Lack of opportunities</p>	
Any other information about your project. (Limited to a 1000 characters)		
<p>To purchase a ground equipment at Burbage and Easton Royal Cricket Ground. We currently don't have a satisfactory mower to cut the wicket, the current one is costly and doesn't provide a good, safe surface to play on. We would also like to purchase a mobile to allow us to improve the quality of our facilities.</p> <p>The project will target all ages between 6-75 years old.</p> <p>The community highlighted the need for:</p> <ul style="list-style-type: none"> • The aim of the project is to bring the game and skills of cricket to as many people as possible, which will then inspire them to move on to our club to carry on playing cricket. • The club is easily accessible to local residents- young people are likely to be more inclined to attend the activities as they will not have to travel a great distance and are comfortable in an area they know. • A Project that would increase the amount of games played at the club and encourages the children to attend. 		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will use customer feedback forms as well as comments books. We will also work with our partners who include local schools, Police and community groups.

We will also collect paper cuttings and news stories in relation to the project.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Sport England

£5,000

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: 12	Year: 2011
A - Total income:	£50588	
B - Minus total expenditure:	£44089	
Surplus/deficit for year: (A minus B)	£6,499	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Mower	£4,000	Own fundraising/reserves		£
Scoreboard	£6,000			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Sport England	P	£5,000
Total Project Expenditure	£10,000	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£10,000
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
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For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/10/2012

Position in organisation: Committee Member

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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